



Class Title
Position Number
FLSA Status
EEO Classification
Department
Supervised By

Lifeguard
0362
Non-Exempt
Service Workers
Parks and Recreation
Program Coordinator

Nature of Work

Performs responsible work ensuring the safety of swimmers, enforcing safety rules, promoting water safety and maintaining pool or beach areas.

Essential Job Functions (other essential job functions may be designated by department)

- Ensures the safety of pool patrons; enforces pool policies, rules and regulations.
- Performs rescues and provide appropriate care; administers first aid, CPR, defibrillation and oxygen as needed.
- Measures water chemistry and reports results to supervisor.
- Assists in the maintenance and cleaning of pool and pool area.
- Attends staff trainings and meetings.
- Teaches swimming lessons.
- Performs other duties as assigned.

Job Preparation Needed

- Some lifeguarding experience preferred.
- Must possess and maintain the following American Red Cross certifications:
 - Lifeguarding
 - First Aid
 - Cardio Pulmonary Resuscitation (CPR)
 - Automated External Defibrillator (AED)
- Knowledge of water rescue methods; lifeguarding and first-aid practices and techniques; swimming pool safety; principles and processes for providing customer service including setting and meeting quality standards for services and evaluation of customer satisfaction.
- Skill in carrying out water rescues.
- Ability to physically perform all American Red Cross Lifeguarding skills; deal courteously but firmly with pool patrons; communicate effectively both orally and in writing.

Performance

All employees are expected to work effectively and ethically with citizens and with each other to meet the needs of the community and the organization. Employees are expected to demonstrate work behaviors that model the County's values and further the County's mission.

Post Offer Requirements

- Credential check
- Drug test
- National criminal/sex offender record check

Introductory Period 6 months

Post Hire Requirements

- Must obtain and maintain all required certifications.

Job Locations and Conditions

- Performs work safely in accordance with department safety procedures and County Safety Program; operates equipment safely and reports any unsafe work condition or practice to supervisor.
- May be required to report to work to serve customers during emergency conditions; may be assigned to report at a different time and location and to perform different duties as necessary.



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General Aptitudes and Physical Abilities

James City County is an Equal Opportunity Employer. The Americans with Disabilities Act requires that we identify the general aptitudes and physical requirements needed to perform the job listed above. Incumbents must be able to perform all essential job functions unaided or with reasonable accommodation. Prospective and current employees are invited to discuss accommodations.

Frequency Scale:

C= Continuously (2/3 or more of the time)	F= Frequently (from 1/3 to 2/3 of the time)	O= Occasionally (up to 1/3 of the time)	R= Rarely (less than 1 hour per week)	N= Not an essential job function
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General Aptitudes/ Physical Abilities	Frequency	Description
Mental Ability	C	Must have general learning ability and the ability to understand instructions and underlying principles; understand and follow oral and written instruction, and/or to guide/give instructions; and ability to make decisions in accordance with established procedures and policies
Communication Ability	F	Must have ability to understand meanings of words and ideas associated with them and to use them effectively; comprehend language to understand the relationship between words; understand meanings of whole sentences and paragraphs; present information or ideas clearly; and communicate with public, vendors, supervisors and/or other employees and County officials. <ul style="list-style-type: none"> • Verbal Communication: hear/listen; communicate orally with public, vendors, supervisors, other employees and County officials • Written Communication: read/understand text; exchange information in written form
Mathematical ability	O	Must have ability to perform accurate calculations mentally and/or aided by a calculator or other device
Spatial ability	N	Must have ability to comprehend forms in space and understand relationships of plane and solid objects; may be used in such tasks as blueprint reading and in solving geometry problems; frequently described as the ability to mentally visualize objects of two or three dimensions or to think visually of geometric forms
Operate office equipment	O	Office equipment such as computer keyboard and mouse, copy/fax machines, telephones, calculator, etc.
Operate other equipment/tools	O	Necessary equipment and/or tools
Transport/Reposition Objects	F	Must be able to transport and reposition 50+ pounds of materials/equipment from ground to waist
Ascend/Descend	O	Must be able to work in and move to different height levels
Sit	F	Must have the ability to sit
Stand	F	Must have the ability to stand
Walk	F	Move self from one location to another on flat terrain
Run	N	Move self from one location to another on both flat and rough terrain
Position self to lower level	O	Must have ability to bend forward or down from the middle of the waist or the middle of the back, to bend downwards, to lower oneself
Reaching, handling, fingering, and/or feeling	C	Must have ability to stretch out, extend, or put forth a bodily part; to touch or grasp something, by extending or stretching; to touch, lift, hold or operate with hands
Seeing	C	Must be able to see, to perceive, or comprehend by the sense of sight; be able to focus with distinctness or clarity; use peripheral vision; and determine color and depth perception. Must be able to see at night and/or in dark spaces
Hearing	C	Must be able to hear and listen to voices and sounds
Driving	N	Must be able to transfer or convey in a standard, automatic, or multi-gear vehicle including car, van, small truck, medium truck, large truck, truck w/equipment, and heavy bus equipment