

**Virginia Recreation and Park Society
Central Service Area Meeting – Dec. 12, 2019
The Virginia Home, Richmond
Minutes**

Attendees: Nil Patel, Ben Fairbanks, Jen O'Malley, Matt Spruill, Paul Wilmoth, Heather Grubb, Tabitha Martinez, AJ McCage, Aaron Reidmiller, CJ Daniel, Sharon Entsminger

Business Meeting

Nil called the meeting to order.

Welcome to The Virginia Home. Thanks to Stacy Slusser for hosting the meeting. Roundtable reports will be at River City Roll.

Minutes: Review of minutes from Aug. 22 meeting. Minutes approved.

Review of CSA budget: Profit- \$5,125, Expenses - \$1,722.13. Tentatively - \$3,402.87 net income.

Largest income from Pickleball Tournament and Workshop.

Almost double from last year, mostly because of the workshop.

Allocated \$300 for the social today.

The balance of approx. \$3,000 is left to be allocated. Discussion of options to allocate funds: memberships, annual conference, management conference, foundation and endowment.

Educational endowment is an investment fund. Goal is that the revenue from the endowment would fund scholarships, training, speakers, etc. Current endowment funds are approx. \$250,000. Ultimate goal is to have \$1 million in the endowment.

Proposal for allocating \$1,545 = 3 annual conference scholarships (@ \$415 each) and one \$300 management conference scholarship. \$350 to foundation and balance to educational endowment.

Motion made and seconded. Motion passed.

Business meeting is adjourned.

CSA Group Meeting

Chair's report:

Pickleball Tournament – Held Sept. 21 in Chesterfield. Great participation. Ran well. Nil volunteered to lead in 2020.

Special Events Workshop was held Nov. 6 at Meadow Event Park. Good attendance. Thought to include/collaborate with the Special Events and Marketing resource group on future workshops. Our focus may be different than the resource group. Conversations are started for workshop ideas in 2020. Heather volunteered to assist.

Senior Games – May 13-16 in Henrico. Senior Resource Group will handle the athletes party. Matt Spruill is handling vendor recruitment.

Upcoming conferences – LTI in April at Wintergreen Resort, filling quickly. VRPS in October in Norfolk.

Workshop – Food sponsor secured – Carousel Signs. Workshop is set for Nov. 6, 9 a.m. – 2 p.m. (approx.) at Meadow Event Park. Includes tour of facility and three sessions total. Topic is special events. Speakers confirmed? Ask Mark Pinney. CEU forms to be completed and submitted. Cost approx. \$30 to \$65, regular and late registration. Flyer to be distributed soon.

December CSA meeting – Thursday, Dec. 12 to be a late day meeting with an evening social. Location TBA.

Review of CSA goals for 2019:

- increase involvement for CSA members
- increase membership – not sure of how we did
- increase communication – met via minutes, website, emails. New VRPS website coming in early 2020. Purchasing interface will be the same.
- increased revenue – definitely met by a large amount.

Nil thanked everyone who assisted him this year, especially Heather and Aaron.

Incoming Chair AJ McCage is excited about 2020. This marks three years for her in parks and recreation, was in health care prior to that. Interested in getting more localities involved in CSA. Wants to learn more about the website. She is expecting in April.

Meeting adjourned to River City Roll. Seats are reserved for us. Food paid for by CSA.