



AQUATICS RESOURCE GROUP

Executive Meeting of the Board

Monday, January 11th, 2020, 11a-1p, Board Only

Proposed Next Meeting: TBD

AGENDA

Anticipated Attendees:

Jimmy Lyon, Fauquier County Parks & Recreation
Kendall Evans, City of Norfolk Aquatics
Ashley Fink, Prince William County Public Schools
Tammy Yelmgren, Fairfax County Park Authority
Brandon Ware, Town of Leesburg Parks & Recreation
Sandy Kellogg, Fairfax County Park Authority
Eric Nielsen, Fairfax County Park Authority
Molly Knapp, Winchester Parks & Recreation
Josh Sharitz, Blacksburg Parks and Recreation
Kat Fish, Prince William County Parks & Recreation

1. Procedural Items:

- a. Check in – Roundtable
- b. Meeting Notes - **approved**
- c. Group activity –

I'm ____ and I'm in. Monthly activity where we start our meeting out with a word of how we are feeling for the day. Example: I'm **SLEEPY** and I'm in!

Continued riddle- it is Kendall and it is Kellogg but it's not Eric and it's not Brandon.

2. Discussion and action items:

- a. VRPS Update from Kat VRPS meeting next week.

3 topics of discussion. Status foundation scholarships (Jimmy wanting to know where 2019 money went. Should have 3 different aquatic scholarships), deadlines for magazine submissions, and process action teams. (EX: Admin, Management, Tech.)

Meeting on Jan 21st,

- b. Review ARG Board Survey

- c. Review Expectations – Future meetings to be held second Thursday of the month from 1-3pm. (can re-visit when not during COVID) Responding to emails, shoot for 1-2 days but 1-3 days will work. For workshop we should have 2-3 board members for virtual workshops and 3-4 for in-person workshops
 - d. Review Bylaws
 - i. Need to add past chair
 - ii. Chair takes on treasurer role (NSA)- we can remove it or give those responsibilities to someone else. Ashley thinks we should leave it and have chair take on those responsibilities.
 - iii. Article V, section 4, keep it so that if anyone needs to leave the board, we can fill the seat.
 - iv. Article VI, Section 2- undecided on whether we should do 2 or 3 year terms.
 - v. Article VI, section 3- undecided on how many consecutive terms people can serve.
 - vi. Article VI, section 6- chair elect or communications officer to do website and Facebook? Should we get a Twitter?
 - vii. No changes in VII and VIII
 - viii. No changes in IX
 - ix. Table Article X, section 2- how many meetings (board and executive) per year.
 - e. Work Plan-Tabled to next meeting
 - f. Plan out the year- Ashley will send out blank work plan and example work plan. The email will also include some survey responses.
 - i. When will we hold a seminar? Possibly April
 - ii. Goal one or two Tabled to next meeting
 - iii. Bring in an outside speaker or use an internal?
3. Board members
- a. Professional Development – Email will be sent
 - i. Brainstorm some speakers and have some information prepared for next meeting
 - b. Communications- Email will be sent
 - i. Train in constant contact
 - ii. Plan for one constant contact to go out at the end of the month
 - iii. Twitter/Facebook

- c. Chair Elect- Ashley and Molly reviewed material sent on how to update the website.
 - i. Train on website and take over