



Virginia Recreation and Park Society
Senior Resource Group
Minutes of Meeting

SRG Board Meeting

Friday, December 2; 10:00 a.m.

Location: VRPS Central Office, Mechanicsville, VA

Attendance

- Daniel Ronquillo – Co-Chair – CJW Medical Center – Tucker Pavilion, Richmond
- Judy Jones – Co-Chair – Chesterfield County Department of Parks & Recreation, Chesterfield
- Lisa Blythe – Recorder – Augusta Co. Parks & Recreation, Verona
- Linda Hahn – Member-at-Large – Senior Center, Inc., Charlottesville
- Bobbi Hutchko – Member-at-Large – Newport News Parks, Recreation & Tourism, Newport News
- Lisa Cooke – Professional Development Coordinator – Clarke Co. Parks & Recreation, Berryville
- Jim Stutts – VRPS Executive Director
- Cindy Roeder – Director – Herndon Parks & Recreation, Herndon
- June Snead – Recreation Coordinator – Hanover County Parks & Recreation, Mechanicsville
- Kristen Queen – Assistant Director – Buckingham County Parks & Recreation, Buckingham

Call to Order

Daniel called the meeting to order at 10:20 a.m. Introductions were made around the table.

Approval of Minutes from 10/7/11

Judy made a motion to accept the minutes, seconded by Linda.

SRG Fall Conference

Evaluation Results

Everyone was given a copy of the evaluation summaries from the SRG Fall Conference for review.

Date of SRG Fall Conference for 2012

The SRG may do two small workshops in 2012 rather than one big conference. Once new board members are elected, a decision will be made. Daniel is going to reserve Deep Run tentatively for Friday, November 2. If the conference isn't held, a smaller workshop may be held there in the fall.

If the SRG Fall Conference is held, Judy suggested only offering one session at a time rather than holding two simultaneously.

Daniel mentioned the SRG has teamed up in the past with other service areas and/or resource groups to offer smaller workshops.

2012 Conference Committee Positions

Daniel briefly went over the positions needed if the conference is held. They are: Committee Chair, 2 Education Co-Coordinators, Evaluation Coordinator, Room Monitor Coordinator, Speaker & Door Prize Coordinator, CEU & Printing Coordinator, (New Position) Marketing & Brochure Coordinator, Meals & Refreshments Coordinator, and Logistics & Procurement Coordinator. Daniel offered to fill the positions of Evaluation Coordinator, CEU & Printing Coordinator and Logistics & Procurement Coordinator.

Lisa C. offered to print brochures and programs again.

Sponsorships

Care Advantage came in with a \$1,000 sponsorship for the 2011 SRG Fall Conference. They first learned of the event through the SRG newsletter.

Nominations & Elections Committee

SRG Elections/Ballots (Review of SRG Bylaws)

The closing date for elections is December 18. Judy asked Jim if a voting reminder could be sent out to members.

Daniel passed out copies of the Bylaws.

Daniel briefly reviewed Article VII of the Bylaws, explaining the various positions. Daniel said the main focus and goal should be to fill the six elected positions which serve three year terms. The six positions are: 2 Co-Chairs, Recorder, Treasurer, Outreach Coordinator, and Professional Development Coordinator.

It was decided that the SRG Bylaws need to clearly define who has voting rights within the governing body. This will be discussed further at future meetings.

Treasury Report

2012 SRG Scholarship(s)

Of the \$1,432.50 left from 2010, \$1,000 will go into the Building Fund and \$432.50 will go into the General Scholarship Fund. Daniel will e-mail Greg Sager and let him know.

Of the \$3,580.33 left from 2011, \$1,500 will go into SRG Scholarships, \$1,000 into the Foundation's General Fund, and the remainder of \$1,080.33+ will go into the Building Fund. Judy will make a recommendation that the \$1,000 Foundation General Fund allocation be used toward a senior-related speaker at the Annual Conference; however, it is up to the discretion of the Conference Committee as to where the funds are used.

2011 SRG Annual Report

Daniel passed out copies of the report, and briefly reviewed the highlights of the year.

2012 SRG Budget

Daniel passed out copies of the 2012 budget.

Judy would like to provide a promotional SRG piece. \$500 will be added under 'Printing' on the 2012 budget to cover the cost.

Judy also suggested purchasing an annual Survey Monkey membership (\$204-\$300/year). If the survey membership can be used by all groups within the VRPS organization, Cindy suggested the Central Office consider purchasing the membership.

Bobbi would like to allocate funds toward a senior-related speaker at the Annual Conference. Lisa C. recommended putting \$500 in a line item specifically for Annual Conference Speakers.

The budget can be amended before January 2012.

2012 SRG Goals

Copies of the 2012 goals, compiled by Judy and Daniel, were passed around.

New Business

The deadline for submitting information for the February-April newsletter issue is December 30. Submissions should be sent to Bobbi. The theme will be "What's Happening."

Judy is going to work with the Central Office to post a listing of senior centers on the website. She also wants to send out more e-mail blasts in 2012.

Lisa C. suggested listing SRG meetings without the word "Board" so everyone will feel welcome.

Meeting Dates for 2012

February 3 – VRPS Central Office – Mechanicsville
March 30 – Newport News
June 1 – Charlottesville
October 12 – Deep Run
November 2 – SRG Fall Conference/Workshop – Deep Run

Additional dates will be decided at February meeting.

VRPS Leadership Orientation Meeting

Thursday, January 12 – Eastern Henrico Recreation Center, Henrico

Next Meeting

The next meeting will be at the VRPS Central Office in Mechanicsville on Friday, February 3 at 10:00 a.m.

Adjournment

Bobbi made a motion to adjourn, seconded by Linda. The meeting was adjourned at 12:19 p.m.