Attendees: Kat Fish, Britta Stratford, Emilie Shumate, Sarah Oberter, Emily Cissell, Brian Gannon, Brianne Baglini, Kaveh Tajalli, Cheri Danaher, Lindsay Burneson, Anne Redferan, Avery Watkins, Amy Maltise, Blythe Russian, Julie Miles, Ralph Baird, Sam Roberts, Melissa Nester, Laura Cutrona

Agencies Represented: Falls Church, GMU, Herndon, FFX County Park Authority, City of Fairfax, Loudoun County, Prince William Co., Alexandria, NOVA Parks, Reston CC, Reston Association, Fauquier Co.

I. Call to Order: by Kat Fish at 10:05 AM
II. Introductions/Round Room
III. Review & Approval of Agenda —motion to approve by Todd, second by Brianne. Agenda Unanimously approved
V. Treasurer’s Report (Ron Tillman) Reported revenues $2822, expenses $787.99. Excess money will go to scholarships. Please apply or they will go to other service areas.
VI. Board Liaison Report: (Blythe) –
   • NO Report next meeting November 16th
VII. Chairman’s Report: (Kat Fish) –
   • LTI deadline is Nov. 13th $540 all inclusive
   • LTI Scholarship deadline is Nov. 15th
   • Abby Kimble from Herndon-Awards and Citations
   • Considering committee chairs in 2018-Recrutmetn, Holiday Social, Asst. Communications

VIII. Old Business
   • Todd-need to think about allocating more money into scholarships for conference and LTI and potentially funding memberships. Less to general fund.

IX. New Business:
   Place Making Presentation by Terri Burhans

X. Subcommittees:
   NSA Conference Social- Great time.
   Social:
   Holiday Social-Jan. 12th 12-3 Frying Pan Farm visitors center-need swag items and giveaways.

XI. Next Meeting- Upcoming meeting Themes and events:
   January 12th Frying Pan 12-3
XII. Discussion and Roundtable
XIII. Adjourn: Meeting Adjourned at 11:15